



Douglas La Follette, *Secretary of State*
Matt Adamczyk, *State Treasurer*
Brad D. Schimel, *Attorney General*

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Jonathan Barry, *Executive Secretary*

AGENDA

March 15, 2016

2:00 P.M.

Board of Commissioners of Public Lands
101 E. Wilson Street, 2nd Floor
Madison, Wisconsin

Routine Business:

- 1) Call to Order
- 2) Approve Minutes – March 1, 2016 (Attachment)
- 3) Approve Loans (Attachment)
- 4) Agency Expenses over \$5,000 Approved by Board Chair (Attachment)

Old Business:

None

New Business:

None

Routine Business:

- 5) Future Agenda Items
- 6) Executive Secretary's Report
- 7) Adjourn

AUDIO ACCESS INFORMATION

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**BOARD MEETING
MARCH 15, 2016**

**AGENDA ITEM 2
APPROVE MINUTES**

Attached for approval are the minutes from the March 1, 2016, board meeting.

Board Meeting Minutes
March 1, 2016

Present via teleconference were:

Doug La Follette, Commissioner
Matt Adamczyk, Commissioner
Brad Schimel, Board Chair
Jonathan Barry, Executive Secretary
Tom German, Deputy Secretary
Vicki Halverson, Office Manager
Richard Sneider, Loan Analyst
Mike Krueger, IT Specialist
Randy Bixby, Land Records Archivist

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ITEM 1. CALL TO ORDER

Board Chair Schimel called the meeting to order at 2:09 p.m. He noted that Commissioner La Follette was not on the call but staff was attempting to contact him.

ITEM 2. APPROVE MINUTES – FEBRUARY 18, 2016

MOTION: Board Chair Schimel moved to approve the minutes; Commissioner Adamczyk seconded the motion.

DISCUSSION: None.

VOTE: The motion passed 2-0.

[Board Chair Schimel skipped to Agenda Item 4 to allow time for Commissioner La Follette to join the meeting.]

ITEM 4. REPLACEMENT LTE FORESTER

Deputy Secretary German explained that an LTE forester position in BCPL’s Lake Tomahawk had been recently vacated.

[Commissioner La Follette joined the meeting.]

Deputy Secretary German said that the part-time position is necessary to complete timber sales work and marking trees on the Mud Lake site for timber harvest. Executive Secretary Barry added that a gentleman with a degree in forestry management from UW-Stevens Point had been identified to fill the position. Board Chair Schimel said that he had discussed the vacancy with the Executive Secretary and had approved filling the vacancy. (At its board meeting on April 21, 2015, the Board agreed that the Executive Secretary would notify the Board Chair of staff openings, when the position would be filled and by whom.)

On a related matter, Executive Secretary Barry said that the agency’s Real Estate Specialist position would likely become vacant in the near future. He had asked BCPL Forestry Supervisor, John Schwarzmann, to research other options for filling the vacancy (i.e., contracting with a real estate specialist) so that there would be some overlap before the staff person currently in that position leaves. Board Chair Schimel asked that the topic be added to a future meeting agenda as information became available.

ITEM 3. APPROVE LOANS

Board Chair Schimel asked if the loans had been reviewed for public purpose. Executive Secretary Barry confirmed they had.

<u>Municipality</u>	<u>Municipal Type</u>	<u>Loan Type</u>	<u>Loan Amount</u>
1. Lake Altoona Rehabilitation District Eau Claire County Application #: 02016130 Purpose: Finance dredging project	Lake District Rate: 3.00% Term: 10 years	General Obligation	\$1,475,000.00
2. St. Croix St. Croix County Application #: 02016129 Purpose: Finance capital projects	County Rate: 3.25% Term: 10 years	General Obligation	\$5,000,000.00
TOTAL			\$6,475,000.00

MOTION: Commissioner La Follette moved to approve the loans; Board Chair Schimel seconded the motion.

DISCUSSION: None.

VOTE: The motion passed 2-1. Commissioner La Follette and Board Chair Schimel voted aye; Commissioner Adamczyk voted no.

ITEM 5. FUTURE AGENDA ITEMS

None.

ITEM 6. EXECUTIVE SECRETARY’S REPORT

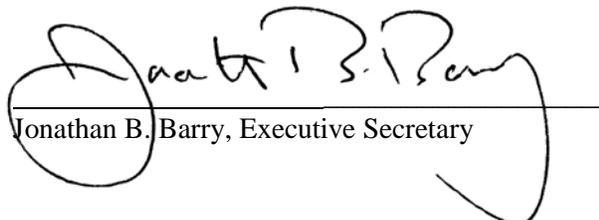
Executive Secretary Barry reported that a short term \$50 million Federal Farm Credit bond with a 0.58% interest rate had been purchased. The annual earnings on the bond are expected to be between \$130,000 and \$250,000 higher than what would have been earned if the funds remained in the State Investment Fund. Richard Sneider added that the bond could be liquidated at any time and provided an opportunity to increase earnings for the beneficiaries. Commissioner Adamczyk requested that staff inform the Board via email when large bond purchases occur. Executive Secretary Barry replied that the Board Chair had been notified and that informing the entire Board could also be done.

Commissioner Adamczyk asked about the status of the Board’s investment strategy policy. Executive Secretary Barry replied that he, Deputy Secretary German, and Mr. Sneider would be meeting with a team of professors at the UW School of Business to discuss an asset allocation and investment policy model. Staff will also be researching a “smoothing mechanism” so that a stable earnings distribution level can be maintained once the Board begins to invest in more volatile markets. A draft policy may be ready for the Board’s review in April. The UW School of Business team would then be invited to make a presentation to the Board and answer questions.

ITEM 7. ADJOURN

MOTION: Commissioner Adamczyk moved to adjourn the meeting; Board Chair Schimel seconded the motion.

The meeting adjourned at approximately 2:29 p.m.



Jonathan B. Barry, Executive Secretary

These minutes have been prepared from a recording of the meeting. The summaries have not been transcribed verbatim.
Link to audio recording: ftp://doafpt1380.wi.gov/doadocs/BCPL/2016-03-01_BCPL-BoardMtgRecording.mp3

**BOARD MEETING
MARCH 15, 2016**

**AGENDA ITEM 3
APPROVE LOANS**

Municipality	Municipal Type	Loan Type	Loan Amount
1. Freedom Outagamie County Application #: 02016134 Purpose: Purchase squad car and equipment	Town Rate: 2.50% Term: 5 years	General Obligation	\$85,000.00
2. Jefferson Jefferson County Application #: 02016133 Purpose: Purchase fire truck	City Rate: 2.50% Term: 5 years	General Obligation	\$165,000.00
3. Knowlton Marathon County Application #: 02016132 Purpose: Purchase plow truck	Town Rate: 2.50% Term: 5 years	General Obligation	\$100,000.00
4. Oshkosh Winnebago County Application #: 02016131 Purpose: Finance railroad spur, blight removal, and utility infrastructure	City Rate: 3.00% Term: 10 years	General Obligation	\$711,300.00
TOTAL			\$1,061,300.00

**BOARD MEETING
MARCH 15, 2016**

**AGENDA ITEM 4
AGENCY EXPENSES OVER \$5,000 APPROVED BY BOARD CHAIR**

Vendor Name	Amount	Description
ESRI (Environmental Systems Research Institute)	\$10,900	Annual software license fee for GIS software