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Tom German, *Acting Executive Secretary*

## AGENDA

November 18, 2015

2:00 P.M.

Board of Commissioners of Public Lands  
101 E. Wilson Street, 2<sup>nd</sup> Floor  
Madison, Wisconsin

### Routine Business:

- 1) Call to Order
- 2) Approve Minutes – November 3, 2015 (Attachment)
- 3) Approve Loans (Attachment)

### Old Business:

- 4) Discuss Office of the State Treasurer's Expenses and Relation of those Expenses to the Promotion of Unclaimed Property Program
- 5) Possible Nomination and Vote to Appoint New Executive Secretary

### New Business:

None

### Routine Business:

- 6) Future Agenda Items
- 7) Acting Executive Secretary's Report
- 8) Adjourn

### AUDIO ACCESS INFORMATION

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**BOARD MEETING  
NOVEMBER 18, 2015**

**AGENDA ITEM 2  
APPROVE MINUTES**

Attached for approval are the minutes from the November 3, 2015, board meeting.

Board Meeting Minutes  
November 3, 2015

Present were:

- |  |  |
|--|--|
| Doug La Follette, Commissioner         | Secretary of State                     |
| Matt Adamczyk, Commissioner            | State Treasurer                        |
| Brad Schimel, Board Chair              | Attorney General                       |
| Andy Cook, Deputy Attorney General     | WI Department of Justice               |
| Tom German, Acting Executive Secretary | Board of Commissioners of Public Lands |
| Vicki Halverson, Office Manager        | Board of Commissioners of Public Lands |
| Richard Sneider, Loan Analyst          | Board of Commissioners of Public Lands |

**ITEM 1. CALL TO ORDER**

Board Chair Schimel called the meeting to order at 2:02 p.m.

**ITEM 2. APPROVE MINUTES – OCTOBER 20, 2015**

**MOTION:** Commissioner La Follette moved to approve the minutes; Board Chair Schimel seconded the motion.

**DISCUSSION:** None.

**VOTE:** The motion passed 3-0.

**ITEM 3. APPROVE LOANS**

Board Chair Schimel asked if the loans had been reviewed for public purpose. Acting Executive Secretary German confirmed they had.

Municipality	Municipal Type	Loan Type	Loan Amount
1. Beloit Rock County Application #: 02016099 Purpose: Finance property acquisition and demolition	City Rate: 3.25% Term: 10 years	General Obligation	\$200,000.00
2. Campbellsport Fond Du Lac County Application #: 02016089 Purpose: Refinance Note Anticipation Notes dated 10/24/2011	Village Rate: 3.75% Term: 20 years	General Obligation	\$1,080,813.00
3. Center Outagamie County Application #: 02016095 Purpose: Purchase fire truck	Town Rate: 3.00% Term: 5 years	General Obligation	\$125,000.00
4. Center Outagamie County Application #: 02016096 Purpose: Refinance BCPL loan #2010099	Town Rate: 3.00% Term: 4 years	General Obligation	\$133,483.31

5.	Clark Clark County Application #: 02016091 Purpose: Finance road construction	County Rate: 2.50% Term: 2 years	General Obligation	\$848,000.00
6.	Concord Jefferson County Application #: 02016092 Purpose: Purchase snow plow truck	Town Rate: 3.25% Term: 10 years	General Obligation	\$220,000.00
7.	Elkhart Lake Sheboygan County Application #: 02016094 Purpose: Finance TID #2 and TID #4 related projects	Village Rate: 3.75% Term: 19 years	General Obligation	\$1,420,000.00
8.	Hustler Juneau County Application #: 02016090 Purpose: Finance village hall lighting project	Village Rate: 3.25% Term: 10 years	General Obligation	\$8,870.00
9.	Millhome Dam Lake District Manitowoc County Application #: 02016098 Purpose: Finance dam repair	Lake District Rate: 3.25% Term: 10 years	General Obligation	\$300,000.00
10.	Wascott Douglas County Application #: 02016097 Purpose: Purchase ambulance	Town Rate: 3.25% Term: 10 years	General Obligation	\$78,072.00
11.	Webster Burnett County Application #: 02016093 Purpose: Finance sanitary sewer system improvements	Village Rate: 3.75% Term: 20 years	General Obligation	\$436,970.00
<b>TOTAL</b>				<b>\$4,851,208.31</b>

**MOTION:** Commissioner La Follette moved to approve the loans; Board Chair Schimel seconded the motion.

**DISCUSSION:** Commissioner La Follette inquired about the high number of loans to towns compared to school districts. Acting Executive Secretary German said demand by towns may be a result of State Trust Fund Loan program presentations that staff made to municipal officials at Towns Association meetings early in 2015.

**VOTE:** The motion passed 3-0.

#### **ITEM 4. DISCUSS OFFICE OF STATE TREASURER'S EXPENSES AND RELATION OF THOSE EXPENSES TO THE PROMOTION OF UNCLAIMED PROPERTY PROGRAM**

Commissioner Adamczyk said the Office of State Treasurer's budget has been reduced by 68% in the new budget, from \$550,000 per year to \$173,000. During his first month in office he fired three staff; reduced the number of computers from nine to one; cancelled four iPhones; cancelled the lease on a surplus copy machine; ended the purchase of promotional items for the Unclaimed Property Program; and cancelled the annual membership in the National Association of State Treasurer's organization.

Commissioner La Follette appreciated the verbal report but was interested in a formal accounting of Unclaimed Property revenue and expenses for the previous ten months. Commissioner Adamczyk replied that the oral report would be all he would provide.

Board Chair Schimel asked if any of the expenses were related to the promotion of the Unclaimed Property Program. Commissioner Adamczyk replied that the program is being promoted via the program's website and members of the State Legislature. He is also working with the Department of Transportation to develop a flyer [to be included in DOT mailings].

Commissioner La Follette asked that the item be included on the next board meeting agenda.

#### **ITEM 5. POSSIBLE VOTE TO APPOINT NEW EXECUTIVE SECRETARY**

Board Chair Schimel reported that he had received three additional resumes, with some candidates requesting that their name not be made public at this time. He said the Board would not be able to move forward with the appointment of an Executive Secretary at the meeting because the other Commissioners had not yet received copies of those additional resumes. Board Chair Schimel said he would forward copies to the other Commissioners. He said he would finalize his conclusion regarding what information can and must be released about the applicants.

#### **ITEM 6. DISCUSS QUARTERLY INVESTMENT REPORT**

Richard Sneider, BCPL loan analyst and portfolio manager, reported that \$6.2 million in bonds were sold at a profit of \$770,000. The Board commended him on a job well done.

#### **ITEM 7. DISCUSS CONSTITUTIONALITY OF 2005 WISCONSIN ACT 352**

#### **ITEM 8. DISCUSS CONSTITUTIONALITY OF WIS. STAT. § 36.49**

Board Chair Schimel said the agenda items were requested by Commissioner Adamczyk but he did not feel it was the Board's role to discuss the constitutionality of existing laws or pending legislation. Commissioner Adamczyk said the items could be moved to a future meeting where the Board could discuss potential changes to the laws rather than the constitutionality of them.

#### **ITEM 9. FUTURE AGENDA ITEMS**

Commissioner La Follette asked that the topic of the State Treasurer's expenses relating to Unclaimed Property program be included one more time. Commissioner Adamczyk said he would try to submit in writing the report he gave earlier.

Board Chair Schimel said a decision regarding the release of the applicants' identities who had applied for the Executive Secretary position would be finalized by his office and communicated to the other Commissioners. Commissioner La Follette and Board Schimel discussed the possibility of a meeting prior to the November 18 meeting, nominating individuals for consideration, and potential candidate selection.

**ITEM 10. ACTING EXECUTIVE SECRETARY'S REPORT**

Nothing to report.

**ITEM 11. ADJOURN**

**MOTION:** Commissioner La Follette moved to adjourn the meeting; Commissioner Adamczyk seconded the motion.

The meeting adjourned at approximately 2:25 p.m.



Thomas P. German, Acting Executive Secretary

These minutes have been prepared from a recording of the meeting. The summaries have not been transcribed verbatim.  
Link to audio recording: [ftp://doafpt1380.wi.gov/doadocs/BCPL/2015-11-03\\_BCPL-BoardMtgRecording.mp3](ftp://doafpt1380.wi.gov/doadocs/BCPL/2015-11-03_BCPL-BoardMtgRecording.mp3)

**BOARD MEETING  
NOVEMBER 18, 2015**

**AGENDA ITEM 3  
APPROVE LOANS**

Municipality	Municipal Type	Loan Type	Loan Amount
1. Merton Waukesha County Application #: 02016100 Purpose: Purchase plow truck	Town Rate: 3.00% Term: 5 years	General Obligation	\$110,000.00
	<b>TOTAL</b>		<b>\$110,000.00</b>